



PARTY Board Election Packet 5780



PARTY Board consists of two parts: The Executive Board and the Leadership Council. Leaders on the PARTY Board will work together to plan events for PARTY throughout the 2019-2020 year that will engage, teach and build community among teens at Congregation Beth Israel. Teens who participate in the PARTY Board will develop: strong leadership skills, better time management, practice in public speaking and group leading, and experience in teamwork. The PARTY Board is a strong and supportive community of teens who, through working and problem solving together, create an amazing experience for their Jewish peers.

In this packet you will find the following:

- Description of the Expectations and Time Commitments of joining PARTY Board
- A list of all available Board Positions and their descriptions
- An explanation of how to apply to join PARTY Board

Please reach out to Chelsea, Sr. Program Manager of Youth and Family, with any questions at:
Chelsea@bethisrael-pdx.org

Expectations and Time Commitments

Executive Board Member

- Are a representative of the entire youth group
- Attend 2 monthly board meetings
- Attend at least 6 PARTY events
- Encourage new members and recruit for PARTY events
- Lead by example as role models
- Lead at least 3 planning committees (planning committee includes 2 extra meetings prior to your event)
- Attend at least ½ of the Lounge Nights (monthly weekday evening program)

Leadership Council Members

- Are a representative of the entire youth group
- Attend 1 monthly board meeting
- Attend at least 4 PARTY events
- Encourage new members and recruit for PARTY events
- Lead by example as role models
- Participate in at least 2 event planning committees (includes 2 extra meetings prior to your event)
- Attend at least ½ of the Lounge Nights (monthly weekday evening program)

Board Position Descriptions

President (Executive Board)

President is the link that binds all the parts and people of PARTY together. S/he/they is aware of all that is happening in the youth group and maintains contact with the officers, committees, and members. His/her/their responsibilities include, but are not limited to, the following:



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- Aware of all TYG affairs to properly relay information.
- Board Meetings
 - Delegating note taking
 - Writing Agendas
 - Setting meeting dates
- PARTY Elective
 - Assigning leaders to each day
 - Helping to organize the write up, supplies needed and ideas
 - Coordinates with Youth Advisor on needs of the program

Engagement Vice President (Executive Board)

Engagement Vice President develops a plan and coordinates efforts to increase PARTY membership and participation levels among current PARTY members. S/he/they acts as the cheerleader, pep squad, morale booster, and customer service representative of PARTY. S/he/they works to make sure that PARTY serves the needs and wants of its members and encourages relationship-based community building.

- Manage grade representatives
- Running big/little (or any other program like this)
- Making friends with new people/people at first event
- Track the way we are reaching out to members
- Track event attendance over the year

Religious and Cultural Vice President (Executive Board)

Religious and Cultural Vice President is charged with incorporating Judaism into the fabric of PARTY's programming. As young Reform Jews, PARTY members have a responsibility to educate themselves about their religious roots and to confront their heritage with thoughtfulness and knowledge. The RCVP is obligated to expose PARTY members to the information they need to make responsible and educated choices about their religious beliefs and practices.

- Write and run the services at events
- Help others write services for their events
- Write and manage high holiday programs
- Manage song leader(s)

Social Action Vice President (Executive Board)

Social Action Vice President must find ways for PARTY to involve itself in the larger community and the world. In many ways, the Social Action Vice President is the conscience of PARTY, raising awareness about issues that demand action. From coordinating a volunteer program with Habitat for Humanity to inviting speakers to address PARTY on relevant social issues, the Social Action Vice President ensures that we lead responsible lives as ethical human beings.

- Outreach to interfaith organizations
- Organizing social action programs and events
- Creating relationships with community partners (Jewish and secular)
- Work with Jewish Student Unions
- Liaison to the Mitzvah Day Committee



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Communications Vice President (Executive Board)

Communication Vice President is ultimately responsible for providing information about PARTY activities to PARTY members. The CVP should send out reminders for events and meetings. Finally, s/he/they is responsible for all PARTY correspondence, including thank you notes and inquiries.

- Manage social media accounts
- Take photos at events and distribute photos
- Create flyers or work with someone who makes our flyers
- Create graphics to use on social media to promote events
- Make lunch time announcements about upcoming events

Leadership Council Members

Leadership Council members are responsible for helping to plan, lead and execute the monthly PARTY events. They work as a team with the Executive Board to come up with ideas and activities and act as liaisons to the greater PARTY community.

- Lead and write programs by joining event planning committees
- Attend monthly board meetings
- Lead programs and events
- Participate in discussions about event ideas and improving PARTY

Joining the PARTY Board

Executive Board

(President and any Vice President position)

- Submit paragraph with 300 words or less to introduce yourself and explain your qualifications for the position
- Submit application to run signed by a current PARTY board member (if you are not sure who is currently on board, reach out to Chelsea) and a parent
- Prepare to answer the following question at elections on **Sunday, May 5th**:
"What is your vision for new activities and programs for PARTY and what qualities do you have that could help PARTY achieve those and create an even more vibrant community?"
- Prepare to answer 1-2 questions from the audience about your paragraph and the answer to the above question at elections on **Sunday, May 5th**

Submit all questions and components to: Chelsea@bethisrael-pdx.org by **THURSDAY, MAY 2ND**

Leadership Council

(unlimited number of members)

- Submit application signed by a parent and current PARTY board member
- Submit paragraph answering the following prompt:
"Why would you like to join leadership council? What skills do you hope to learn and what skills would you like to bring to PARTY?"

Submit all questions and components to: Chelsea@bethisrael-pdx.org (accepted on a rolling basis)



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5780 PARTY Board Application

**Due for Executive Board positions by Thursday, May 2nd
Leadership Council applications accepted on a rolling basis**

Name: _____

Incoming Grade: _____

Cell Phone Number: _____

Email: _____

Position(s) you are applying for: _____
(you may list up to 2 positions)

Please read and sign:

I wish to be considered for the position(s) listed above on the 2019-2020 PARTY Board. I understand that being a part of the board is a commitment and if selected I will fulfill all responsibilities to the best of my ability. I acknowledge and have read the commitments required of being on PARTY Board.

Candidate's signature

Date

Current PARTY Board member signature

Date

Parent/Guardian please read and sign:

I acknowledge and support my child's desire to be a part of the 2019-2020 PARTY Board. I will do my part to support their involvement and will work with adult leadership to ensure my child's success.

Parent/Guardian Signature

Date

Additionally submit to Chelsea@bethisrael-pdx.org:

If applying for Executive Board:

(President and any Vice President position)

- Paragraph with 300 words or less to introduce yourself and explain your qualifications for the position

If applying for Leadership Council:

(unlimited number of members)

- Paragraph answering the following prompt:
"Why would you like to join leadership council? What skills do you hope to learn and what skills would you like to bring to PARTY?"